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1 November 1961

MEMORANDUM FOR: Special Support Assistant/DOS

SUBJECT: Helicopter Service from Langley Office Building

1. A survey of KE Division indicates that there will be little need for helicopter service, but if it existed, it would be used about once a day to State or the Pentagon and occasionally to the Executive Office Building by the Chief or Deputy Chief of the Division. Eight of our branches indicated no need, saying that the travel time was not that critical. One branch guestimated perhaps twice a month need, and one branch would make one trip daily to State and perhaps twice a week someone from State would be coming to the new building.

2. It might be observed from personal experience that road travel time would be critical only during morning and evening rush hours.

  
Eastern Europe Division

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